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## UNIVERSITY OF TORONTO. SUPERINTENDENT'S OFFICE.

TORONTO, CANADA August 27, 1914.

The President,

University of Toronto,

Dear Sir:-

The enclosed copy of a letter addressed by me to Mr. McDougall, the Commissioner of Customs in Ottawa, will explain itself and the answer from his office, evidently not written by himself, mentions the attitude the Department takes. I think if you could take this matter up with Mr. McDougall it might have the desired effect.

Yours faithfully,

Break and four house

GC/H.

Superintendent.

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August 18, 1914.

Commissioner of Customs,

Ottawa, Ont.

Dear Sir:-

Attention of Mr. McDougall.

I am advised by the Collector of Customs in Toronto that an amended entry has to be made for Prime Entry #55502A passed by the University on January 23rd 1914. This refers to a number of stovesimported for the Department of Household Science, for the purpose of teaching the students the method of cocking, not the handling of the individual stove, as it is not one which is found in ordinary houses. Under these circumstances, it would appear to me that it hardly comes under the ruling of "machinery or tools used for the training of pupils and artisans in the practical operation of such machinery and tools", and consequently, should be entered under the free list.

I have delayed taking this matter up with you as Dr. Falconer has personally gone over the field, but owing to the fact that he is in Europe, held up in some foreign country, I thought it advisable to write you. I should be glad if you would give this your consideration and let me know what your decision is.

Yours faithfully,

### UNIVERSITY OF TORONTO. SUPERINTENDENT'S OFFICE.

TORONTO, CANADA Aug. 28, 1914.

Commissioner of Customs,

Ottawa,

Ontario.

Dear Sir: - Attention of Mr. McDougall.

In the year 1911 the University purchased a number of iron valves from a firm in the United States, upon which we paid duty. The valves have never proved satisfactory, but owing to the necessity of having steam on continually, it was necessary to make use of them. We have been in touch with the makers, who have decided to take them back.

In their place they have sent us new valves worth \$27.57 each, but are only charging us \$3.50, allowing us the difference on the old valves. I have today paid duty on the full value of the new valves, entry number 28485B, and would ask whether it would be possible to secure a refund of duty on the old valves which are worth \$24.32 each.

Yours faithfully,

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# UNIVERSITY OF TORONTO. SUPERINTENDENT'S OFFICE.

TORONTO, CANADA September 23, 1914.

The President,

University of Toronto,

Dear Sir:- Re Men's Residences.

I have to report that I have completed the painting of the bedrooms in the Men's Residences. Some of this work was done in the Summer of 1913 and some of it during the Christmas vacation. On examining the rooms done during these two periods, I found that a good deal of damage had been done by students tacking and pasting pictures onto the walls, which necessitated, in order to put the building in complete repair, going over these rooms a second time.

I would like to suggest that if the students wish to decorate their rooms in this way, they should be held responsible for such damage, as it is impossible to keep the rooms in good repair otherwise. Picture moulding was put in every room some years ago to try to prevent this but is evidently not used. A notice posted in every room, drawing the attention of the students to this matter, should I think meet the necessary requirements.

Regarding the lighting of the building, of which there has been some complaint, I would suggest that to every student one tungsten lamp should be delivered for use in his room and that in the event of this being destroyed, it should be replaced at the expense of the occupant of the room. I have tested out the tungsten lamps and find that the ones we are using have burned continuously from the 10th of October until some time in June, which would give, under careful management, a reasonable expectation

December sist, 1914

Graban Campbell, Eso.,

Superintendent of Puildings and Grounds,
University of Toronto.

Dear Wr. Caspoell:

If have stoken to Dr. Pruce Macsonals, the Chairman of the Property Cosmittee, about the request of the Canasian Res Cross Society, and he agrees with se that the Board of Sovernors will be very flad to place the Convocation Fall at their disposal for Friday, the 22ms of January.

IT am,

Yours sireerely,

Tresident.

# UNIVERSITY OF TORONTO. SUPERINTENDENT'S OFFICE.

TORONTO, CANADA March 11, 1915.

The President.

University of Toronto.

Dear Sir:-

In reply to your inquiries re Christie and the question of his being allowed to go with the University Hospital if his appointment is gazetted, I beg to advise you that he is drawing a salary of \$1200 a year, of which \$100 is set aside as a retiring allowance.

Col. Lang informs me that as a Warrant Officer, Christie would draw the following pay,-

365 days at \$2.00	per	day,	\$730.00
Field Allowance, - 365 days at 30¢	per	day,	\$109.50 \$839.50

Separation Allowance,
12 months at \$30 per month,
\$\frac{\$360.00}{\$1199.50}\$ per annum.

In the event of his not being a Warrant Officer, the pay would be,-

Per Annum		\$748.25
Separation	Allowance	\$300.00
		\$1048.25

To replace him on the grounds would necessitate paying a substitute \$700 per annum. For this position, I would suggest the temporary employment of Wm. May, now acting as nightwatchman in the University Buildings, who has been in the habit of taking the extra constable's duties during the Summer months. His salary for this work is paid out of a fund of \$500 for extra protective service, which covers also the provision of uniforms and the maintenance of the nightwatchmen's clock service. I noticed that last year there was a balance of some \$240 on this account and

GC/H.

10 of the state of

Superintendent.

South House, Friday apil 29 13

The President, University of Faronts. Dear Lir,

at a recent meeting of our house committee et was unanimously dec - ided nat to meet a bill for 3.50 brom the superintendent for damages Ato our common room. Me are of the apinion that a very lead principle is invalued nat only in this instance lent also in the precedent established last year of assessing every man bor every scratch or mark in his room brom a pin scrutch to a tack hole and up. Thon carebul inquiry me have ascertained that the committees of the other houses are one with us and consider that steps should be taken to have



this matter settled before another year. Our committee informed the Superin-- undert of the stand taken and discussed the matter quite fully with him. naturally, we came to no agreement. Mr Campbell said he would borroard the leelt to you and me decided upon the advice to lay the matter Mebore you. Mr Campbell inhormed us that he kept no depreciation account for the sixidences. deut insisted that me were beeing assessed only bor damages. It is endent that, in the residences, a considerable amount of depreciation is insuitable and that a con-- sideralele amount af meur and teur is an avoidable where a leady of young men are congregated - and decidely not all aggruvatet damage either: I It is undericable that, on the average, about the same amout of so-called damage. year saw the initiation of the proceeding



of assessing the men for every lette mark or acratch in their rooms. We cannot undersland why this was not adopted when the houses were opened. Moreover, why have we not been assessed for our common room every year? This year initiates that loo. The common room thous no more wear and tear this year than thus any other year.

has no basis for reasons mentioned luit we built that, in spite of mr Campbells assurances to the contrary. that the "levies" are eschor-leitant. "3.50 eught to cover a charough repairing and put the common room in good shape for the new session. In bact, if mr C is overely assessing for damages (and he apparently calls every mark and scratch damages) it only needs as camination to convince any beady that beloty cents would cover the whole of the scratches on the wall. The campbell says he never started to



paint the residences tell last year - that is to to glerue a tack into levelap with or without paint on it. Or are we to pay for the punting . The men in residence have no dijection At puying for reasonable damage, real damage. Leut strenuously aligent to paying for neutable depreciation. Me resognize the burness of assessing a man bor da mage done to his room. - leut we but that in most elises deserments are out of proportion to all damage. and, in the case of the common room, where the bibly men ap the house meet all year around, it is impossible to espect that the room and up the session in a good condition as it intered it. Hence me leclieve that allowance should be made. for this. and we believe that the "depreceation às regards the common room is no more than

Could be, in all bearness expected.

We presume that the matter will be tecked up with Mr Campbell and the Revidence committee and we farward there remarks as the views afrithe men in readdence. Peraperson Ky lie ulas advised writing you in the mutter yours respectfully Heckie. Pres. dout House.

#### Re Destruction of Animals in Medical Building.

I have looked further into the question of the destruction of animals in the Medical Building, and find that part of the delay in doing this is caused by the firing back of the Bunsen burners, which necessitates the attendant's constant attention. I am endeavouring to obviate this difficulty, which would enable the destruction to be carried out much more expeditiously.

In reference to the question of whether the three Departments should be responsible for the destruction of the animals from their individual Departments, I would suggest that one of the cleaners in the building be appointed to look after this, that the work should be done after five o'clock every evening and that the time of this attendant should be charged against the Departments in proportion to the work done for them.

Africa Carlos Se Carlos & Commission of the Carlos Section of the

Toronto, May 19, 1915.

Superintendent.

June 17th, 1915

The Superintendent,

University of Toronte.

Dear Wr. Campbell:

I am enclosing a lotter from Professor Rensley to the President, which has been imitialed by the President, in which remaission is diven to br. Hielding to use space in the Picaccical Building for the laboratory work of the Provincial Government in his work as Fishery Socialist.

Yours very truly,

Fresident's Secretary.

July 2nd, 1915

Grafan Carctelli, Foc.,

1.7 M. Gurrin Street,

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I the nont your orscur to in. Olarka a little of a probability of the rapid to a probability of the rapid to a probability of the rapid transfer may be read.

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